

Remote Testing Hub FAQs

Upd 3/18/2026

1. If a student asks to use a bathroom (this didn't happen) what is the policy/process?

CASAS in-person and remote testing rules for proctoring are the same.

Test Takers are not allowed to take a break in the middle of a test, unless it's an emergency.

Test takers should be advised to use the restroom BEFORE testing begins.

Test takers can take a break to use the restroom AFTER the Locator has been completed, and before the actual testing starts.

2. Does it ever happen that someone runs out of time taking a CASAS test? Yes, occasionally it does happen.

My student worked to the very end of the time and I was wondering if there should be anything in my direction at the beginning about time or are they aware of the time limits already?

The test timer begins running once a test taker opens up the first test question. The timer is running up in the upper right hand corner of their testing screen.

Looking late this afternoon through several of the CASAS Test Admin Manuals, I was unable to locate specific "Proctor" language to use re: timing.

But each CASAS Test Series has different times testing "times" and it's based on the Test Level being taken.

The "timing" of each series & each subject is unique, but it is provided during Implementation & certifications training in MN ABE.

3. Is the only way for the student to exit the zoom session for me to end the session?

My student couldn't figure out how to quit zoom.

Ending a Zoom session to log out involves clicking "End" (as the Zoom "Host") or "Leave" (as the Zoom "participant") in the bottom right corner, followed by clicking your profile picture/icon and selecting "Sign Out".

4. At the end of the test, when/if a student asks "How did I do on the test? or How do I get my test results?"

It's recommended to refer the test taker back to their home agency, or advise them to wait to hear from their local adult ed center. If they do not hear back in 2-3 business days, they could reach out directly to either their Instructor or their Point of Contact at their local program who referred them to take a remote test, to discuss the results. It literally could potentially be an agency enrollment staff, an agency placement staff, or it could be an agency instructor, who would be contacting them to review results and next steps.