

# Social Security Numbers...

Who wants to know and why?

**Welcome! We are so glad you are here!!!**

**Who is joining us?**

*Please chat out your name, program name  
and your role.*

# Today's Presenters:

Jenny Schlukebier, SiD data system: [jenny.sidmn@gmail.com](mailto:jenny.sidmn@gmail.com)

Rachel Stiglitz, Ramsey County Correctional Facility, SPARC chair:  
[rachel.stiglitz@gmail.com](mailto:rachel.stiglitz@gmail.com)

# START RECORDING

# Session Objectives:

- *Why do we ask for Social Security Numbers?*
- *Where does it go?*
- *When and how to collect this sensitive information?*

# Why do ABE programs ask for SSNs?

- Under WIOA (Workforce Innovation and Opportunity Act) regulations, Minnesota must report outcomes for participants:
  - Measurable Skill Gains (MSGs)
  - Credential Indicator
  - Employment Rate (Q2)
  - Employment Rate (Q4)
  - Median Quarterly Earnings

# Why do ABE programs ask for SSNs?

- SiD allows programs to share students:
  - If a [Person Search](#) brings up more than one person with the same name and birthdate, the SSN can help staff identify the right student to add to their program (or merge if a duplicate)

# Why do ABE programs ask for SSNs?

- Twice a month, MDE sends SiD Support an updated list of people who passed the entire GED or HiSET test battery. Two screening levels need to be met so that the student can be awarded the credential, and your site can earn the **MSG**:
  - **Screening Level 1:** First name and last name and birthdate are identical in both GED.com/HiSET and SiD.
  - **Screening Level 2:** Phone number or email or SSN are identical in both GED.com/HiSET and SiD.

# Where does the SSN info go?

**Employment outcomes are reported to the federal government:**

1. SiD and MDE create student data lists (**Participants** who have **exited** [no attendance in 90 days], not Corrections)
2. MDE (Minnesota Department of Education) sends the lists to the Minnesota DEED (Department of Employment & Economic Development)
3. DEED matches the data.
  - a. DEED staff match the list with the UI (Unemployment Insurance) database and the SWIS (State Wage Interchange System). Unfortunately, they can only search via SSN. Participants **without** a SSN are counted as **not having documented employment**.
4. DEED sends results to MDE as **cumulative numbers** (student information is not shared)
5. DEED **destroys** all ABE data files.

# 60%

**This is the target % of SSNs that each ABE program needs to meet**

For the 4th year in a row, participants with Social Security Numbers (SSNs) in SiD has declined. For 3 years, less than 60% of our participants statewide have a SSN in SiD. In 2023 – 2024, less than 53% of participants had a SSN in SiD (lower than any other WIOA-reporting year).

# Where in SiD is SSN Stored?

## Student Summary Screen

[8] Kangaroo, Captain

Summary   Assessment   Schedule   Benchmark



Kangaroo, Captain  
142 Dancing Bear St  
Lake Woebegone, MN 55544  
(912) 674-3728  
(912) 555-2873  
Contact Preference: None

Tennessee	Yes
SSN	Mouse Over
Birthdate (A/e)	2/24/ 54x-xx-xx19
Gender	Male
Hispanic	No
Race	White
County	Yellow Medicine
District	Yellow Medicine East
Country	United States
Language	English

[Edit](#)   [Photo](#)   [Student Re-entry](#)

## Edit Screen - similar to Person Search and Re-Entry

[8] Kangaroo, Captain

Tennessee Completed

Social Security (replace 0 with integer digits to overwrite 54x-xx-xx19)

Contact Preference

Date of Birth (MM/DD/YYYY)   Gender  
 

Other Gender Identity (Optional)

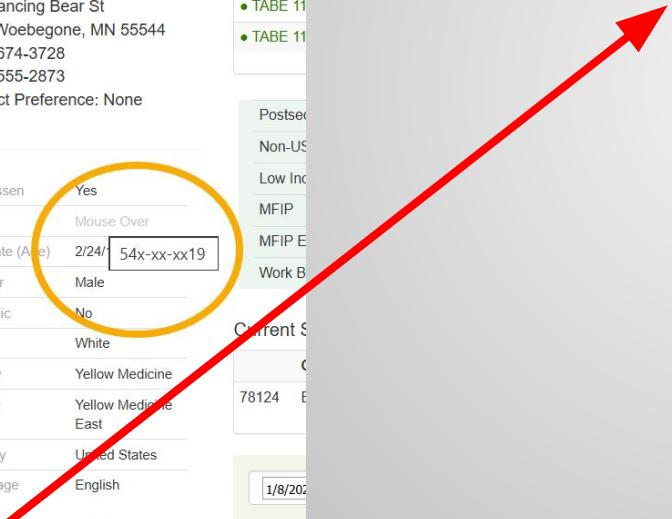
Hispanic   Race

County of Residence

Country of Birth

Income Type   Income Amount

[save](#)   [Cancel](#)



# How many students have SSN in SiD?

Desk Audit Data Check: 7/1/2025 - 6/3

All SubSites

SS On File	Name	#	
<input type="checkbox"/> No		48	29.09%
<input checked="" type="checkbox"/> Yes		117	70.91%
<b>Total</b>		<b>165</b>	

EFL Status	Name	#	Hours	
<input type="checkbox"/> Has EFL		162	4611.25	98.2%
<input type="checkbox"/> No EFL		3	8.75	01.8%
<b>Total</b>		<b>165</b>	<b>4620.00</b>	

Corrections	Name	#
<input type="checkbox"/> No Corrections History Item		165
<b>Total</b>		<b>165</b>

Community Corrections	Name	#
<input type="checkbox"/> No Comm Corrections History Item		165
<b>Total</b>		<b>165</b>

Student Contact List: 1/15/2026 - 1/16/2026

GED Prep (13121)

Badge ID	Last Name	First Name	Start Date	Birthdate	Language	Gender	State	Zip	Email	Preferred Contact	SSNon File
30	Anderson	Walter	09/13/19	06/01/00	Unreported	Male	MN	55101	emailaddress@email.com	No	
11	Beacon	Agnes	08/01/22	01/01/00	Unreported	Female	MN	55401	butterflies738@gmail.com	Text	No
36	Cleaver	Wally	07/01/25	07/04/50	English	Male	MN	56258	wally@cleaver2mail.com	Yes	
45	Finch	Atticus	11/01/19	02/05/39	English	Male	MN	12345	smalltownattorney@gmail.com	Text	Yes
14	Gaynor	Gloria	11/24/25	01/01/80	Unreported	Male	MN	54515	D@f.com	No	
27	Jingleheimer	John	11/24/25	12/30/97	Unreported	Male	MN		JJingleheimer@comcast.net	Phone	No
55	Johnson	Karen	08/23/24	01/01/90	English	Female	MN	55105		No	
7	JohnsonTest	Eric	08/30/16	02/05/58	Japanese	Male	MN		fiddle@fiddle.com	No	
65	Jones	Penelope	02/03/25	07/01/00	Unreported	Decline to	MN	55117		No	
31	Test2	JennyStuden	08/19/24	02/02/70	Unreported	Female	MN			No	
2	Washington	Dallas	12/05/16	05/14/92	English	Male	MN	55744	teddygrahams@tds.net	No	
46	Weiss	Sally	04/20/20	03/02/90	Unreported	Female	MN	55111		No	

1/15/2026 12:53:15 PM



# When do we collect this sensitive information?

- When a new student enrolls in your program
- When a student returns to your program and re-enrolls, or the start of a new program year:
  - **DO** ask the student to complete a new intake form
  - **DO** choose the “**Student Re-entry**” button in SiD
  - **DO NOT** just add the student to a class when they come back to your program

*Your program may update intake forms periodically in the classroom after students become familiar, and trust the teacher they are working with.*

# How do we collect this sensitive information?

- Share the Tennessee warning explaining why we collect this information ([folder](#) w/explanation in different languages)
- Show the student what a [Social Security Card](#) looks like
- Show a student what a SSN looks like in SiD when entered (example: 12x-xx-xx89)

# How do we collect this sensitive information?

- Have a simple ready to go statement prepared that you can share using Google Translate, a translator device or translator line:

*“Our classes are free for you, but are paid for by the state of Minnesota. Our program collects SSNs to be able to show how our students were served by the education received: employment, better jobs, more income and credentials earned.”*

# Additional Resources

- 45 minute session: [Intake Data Collection and WIOA Barriers](#) (November 2024)
- Slides for [“Intake Best Practices”](#) (April 2025)

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# STOP RECORDING

- *How does your site discuss SSNs?*
- *What strategies do you use?*
- *Any other recommendations for future Coffee Breaks you would like to learn from?*