

Social Security Numbers...

A photograph of two women sitting at a table in what appears to be a classroom or community center. The woman on the left is wearing a black hijab with colorful dots and a brown patterned top. The woman on the right is an older Black woman with short grey hair, wearing red-rimmed glasses and a blue, white, and red striped shirt. Both are looking down at papers on the table, with yellow pencils in hand. In the background, other people are blurred, suggesting a group setting.

Who wants to know and why?

Welcome! We are so glad you are here!!!

Who is joining us?

*Please chat out your name, program name
and your role.*

Today's Presenters:

Jenny Schlukebier, SiD data system: jenny.sidmn@gmail.com

Rachel Stiglitz, Ramsey County Correctional Facility, SPARC chair:
rachel.stiglitz@gmail.com

START RECORDING

Session Objectives:

- ***Why do we ask for Social Security Numbers?***
- ***Where does it go?***
- ***When and how to collect this sensitive information?***

Why do ABE programs ask for SSNs?

- Under WIOA (Workforce Innovation and Opportunity Act) regulations, Minnesota must report outcomes for participants:
 - Measurable Skill Gains (MSGs)
 - Credential Indicator
 - Employment Rate (Q2)
 - Employment Rate (Q4)
 - Median Quarterly Earnings

Why do ABE programs ask for SSNs?

- SiD allows programs to share students:
 - If a [Person Search](#) brings up more than one person with the same name and birthdate, the SSN can help staff identify the right student to add to their program (or merge if a duplicate)

Why do ABE programs ask for SSNs?

- Twice a month, MDE sends SiD Support an updated list of people who passed the entire GED or HiSET test battery. Two screening levels need to be met so that the student can be awarded the credential, and your site can earn the MSG:
 - **Screening Level 1:** First name and last name and birthdate are identical in both GED.com/HiSET and SiD.
 - **Screening Level 2:** Phone number or email or SSN are identical in both GED.com/HiSET and SiD.

Where does the SSN info go?

Employment outcomes are reported to the federal government:

1. SiD and MDE create student data lists (**Participants** who have **exited** [no attendance in 90 days], not Corrections)
2. MDE (Minnesota Department of Education) sends the lists to the Minnesota DEED (Department of Employment & Economic Development)
3. DEED matches the data.
 - a. DEED staff match the list with the UI (Unemployment Insurance) database and the SWIS (State Wage Interchange System).
Unfortunately, they can only search via SSN. Participants **without** a SSN are counted as **not having documented employment**.
4. DEED sends results to MDE as **cumulative numbers** (student information is not shared)
5. DEED **destroys** all ABE data files.

60%

This is the target % of SSNs that each ABE program needs to meet

For the 4th year in a row, participants with Social Security Numbers (SSNs) in SiD has declined. For 3 years, less than 60% of our participants statewide have a SSN in SiD. In 2023 – 2024, less than 53% of participants had a SSN in SiD (lower than any other WIOA-reporting year).

Where in SiD is SSN Stored?


Student Summary Screen

Summary

Assessment

Schedule

Benchmark



Kangaroo, Captain

142 Dancing Bear St

Lake Wobegone, MN 55544

(912) 674-3728

(912) 555-2873

Contact Preference: None

Health Issues

Last Test

◆ TABE 11

◆ TABE 11

Tennessen

Yes

SSN

Mouse Over

Birthdate (Age)

2/24/54x-xx-xx19

Gender

Male

Hispanic

No

Race

White

County

Yellow Medicine

District

Yellow Medicine East

Country

United States

Language

English

Postsecondary

Non-US

Low Income

MFIP

MFIP E

Work B

Current S

78124

1/8/2020

Edit

Photo

Student Re-entry

-- Choose

Comm

Edit Screen - similar to Person Search and Re-Entry

[8] Kangaroo, Captain

Tennessee Completed

Social Security (replace 0 with integer digits to overwrite 54x-xx-xx19)
0

Contact Preference
None

Date of Birth (MM/DD/YYYY) 2/24/1939 Gender Male

Other Gender Identity (Optional)

Hispanic No Race White

County of Residence Yellow Medicine

School District of Residence Yellow Medicine East

Country of Birth United States

Primary Language English

Income Type Not Tracked Income Amount 0

save Cancel

How many students have SSN in SiD?

Desk Audit Data Check: 7/1/2025 - 6/3

All SubSites

SS On File	Name	#	
<input type="checkbox"/> No		48	29.09%
<input checked="" type="checkbox"/> Yes		117	70.91%
Total		165	

EFL Status	Name	#	Hours	
<input checked="" type="checkbox"/> Has EFL		162	4611.25	98.2%
<input type="checkbox"/> No EFL		3	8.75	01.8%
Total		165	4620.00	

Corrections	Name	#
<input checked="" type="checkbox"/> No Corrections History Item		165
Total		165

Community Corrections	Name	#
<input checked="" type="checkbox"/> No Comm Corrections History Item		165
Total		165

Student Contact List: 1/15/2026 - 1/16/2026

GED Prep (13121)

Badge ID	Last Name	First Name	Start Date	Birthdate	Language	Gender	State	Zip	Email	Preferred Contact	SSN on File
30	Anderson	Walter	09/13/19	06/01/00	Unreported	Male	MN	55101	emailaddress@email.com		No
11	Beacon	Agnes	08/01/22	01/01/00	Unreported	Female	MN	55401	butterflies738@gmail.com	Text	No
36	Cleaver	Wally	07/01/25	07/04/50	English	Male	MN	56258	wally@cleaver2mail.com		Yes
45	Finch	Atticus	11/01/19	02/05/39	English	Male	MN	12345	smalltownattorney@gmail.com	Text	Yes
14	Gaynor	Gloria	11/24/25	01/01/80	Unreported	Male	MN	54515	D@f.com		No
27	Jingleheimer	John	11/24/25	12/30/97	Unreported	Male	MN		jjjingleheimer@comcast.net	Phone	No
55	Johnson	Karen	08/23/24	01/01/90	English	Female	MN	55105			No
7	JohnsonTest	Eric	08/30/16	02/05/58	Japanese	Male	MN		fiddle@fiddle.com		No
65	Jones	Penelope	02/03/25	07/01/00	Unreported	Decline to	MN	55117			No
31	Test2	JennyStuden tHistoryIssue	08/19/24	02/02/70	Unreported	Female	MN				No
2	Washington	Dallas	12/05/16	05/14/92	English	Male	MN	55744	teddygrahams@tds.net		No
46	Weiss	Sally	04/20/20	03/02/90	Unreported	Female	MN	55111			No

1/15/2026 12:53:15 PM

When do we collect this sensitive information?

- When a new student enrolls in your program
- When a student returns to your program and [re-enrolls](#), or the start of a new program year:
 - **DO** ask the student to complete a new intake form
 - **DO** choose the “**Student Re-entry**” button in SiD
 - **DO NOT** just add the student to a class when they come back to your program

Your program may update intake forms periodically in the classroom after students become familiar, and trust the teacher they are working with.

How do we collect this sensitive information?

- Share the Tennessen warning explaining why we collect this information ([folder](#) w/explanation in different languages)
- Show the student what a [Social Security Card](#) looks like
- Show a student what a SSN looks like in SiD when entered (example: 12x-xx-xx89)

How do we collect this sensitive information?

- Have a simple ready to go statement prepared that you can share using Google Translate, a translator device or translator line:

“Our classes are free for you, but are paid for by the state of Minnesota. Our program collects SSNs to be able to show how our students were served by the education received: employment, better jobs, more income and credentials earned.”

Additional Resources

- 45 minute session: [Intake Data Collection and WIOA Barriers](#) (November 2024)
- Slides for [“Intake Best Practices”](#) (April 2025)

Presenters:

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- *How does your site discuss SSNs?*
- *What strategies do you use?*
- *Any other recommendations for future Coffee Breaks you would like to learn from?*